

HOWDY!

Managers' Minutes June 15, 2023

Division of Human Resources and Organizational Effectiveness

AGENDA

Leadership & Management Profile

Damon Slaydon

Open Enrollment

Stacey Havel

SGIP Reimbursement

Stacey Havel

Giveaway

Karen Hentschel

Onboarding

Brandy Kosh

Holiday Pay Eligibility

Andy Barna

Closing/Q&A

Damon Slaydon



Role of Supervisors/Managers



Open Enrollment Reminders

Open Enrollment
begins **July 10**
and ends **July 31**

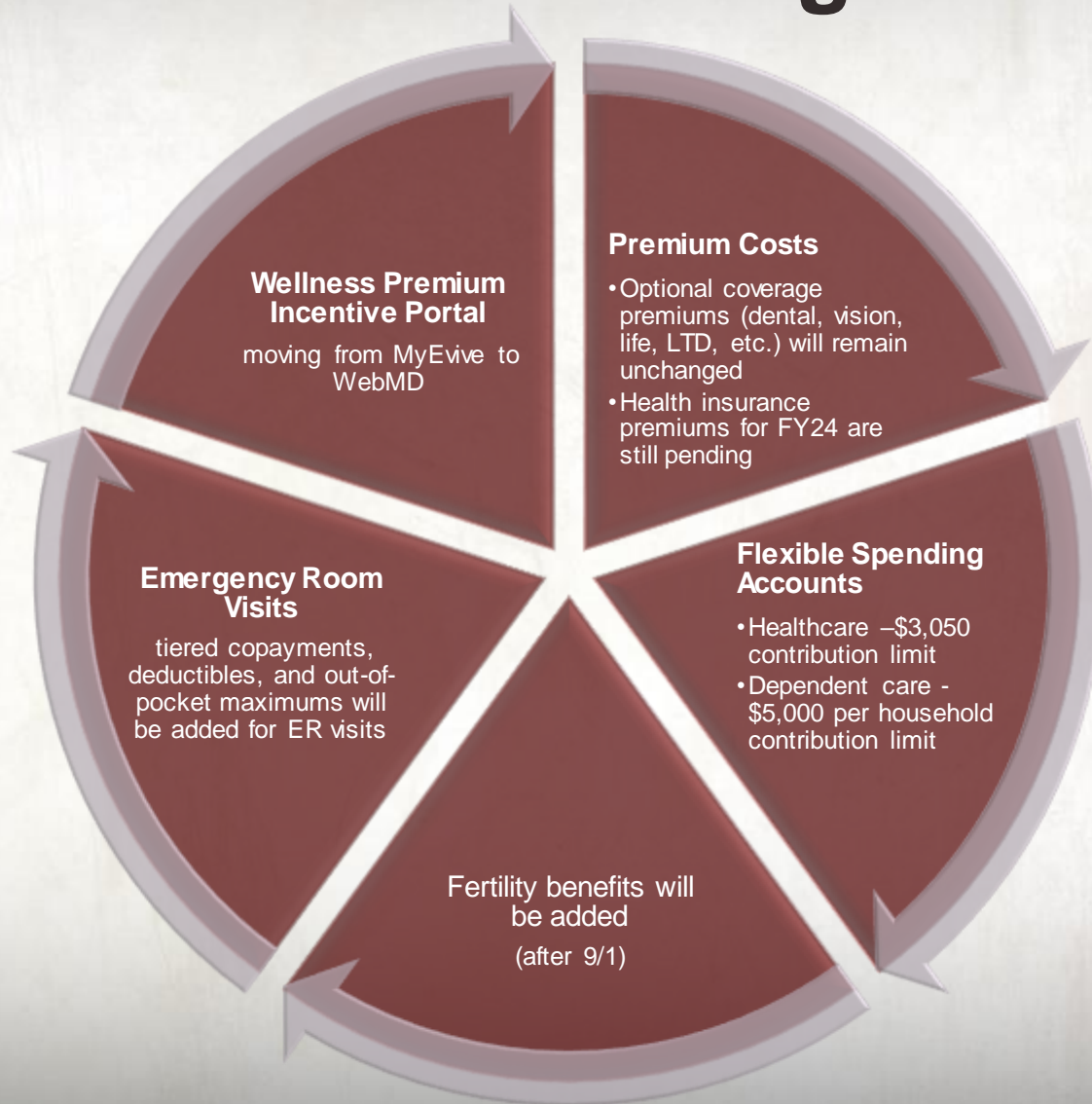
You must actively
re-enroll in the
Flexible Spending
Accounts (Health
and Dependent
Daycare) each
year

Complete the
Two-Step
Wellness Program
on MyEive to
receive the \$30
wellness incentive

Open Enrollment
Benefits Fair:
July 12
8AM-5PM at the
ILCB



Open Enrollment Changes for FY24



SGIP Reimbursement Program



The SGIP Reimbursement program is ending 8/31/23



All hires going after 9/1/23 should not have reimbursement in their offer letter



Let your generalist know if you have already sent an offer letter for a hire on or after 9/1/23

Giveaway



Onboarding



Additional hire dates available in June, July, August & September



Communicate with HR Generalists ahead of time to start processes – this is critical to a successful employee experience

Holiday Pay Eligibility

Requirements

- **Must work or be in a paid leave status** on the last scheduled working day ***before*** a holiday AND must be in a paid leave status or be working the next scheduled day ***after*** the holiday to be eligible for holiday pay.
- Supervisors and managers should be explaining to their employees that submit unpaid time off they will lose the holiday pay and have **salaried** employees submit unpaid time off for the holiday or reach out to the HR Professional in the HUB to make the adjustment for an **hourly employee**.
- System Regulation [31.04.01: System Holidays](#)



RESOURCES

[FY24 Open Enrollment Website](#)

[FY24 Benefits Fairs Flyer](#)

[Onboarding Contact Form](#)

[Common Hire Dates](#)

[Holiday Pay Eligibility](#)



Stay Connected

- Let's vote – How would you like to stay connected?
 - **Automatically** add me to a distribution list (I can remove myself at any time)
 - **Manually** opt myself into the distribution list (I can remove myself at any time)



Get Involved

Next Managers' Minutes:
June 29, 2023 – 8:30-9:30
[Register Here](#)

Give your input for future Managers' Minutes meetings:
[Managers' Minutes Feedback](#)





Additional Questions?

Benefit Services

benefits@tamu.edu

979-862-1718

Onboarding

[Onboarding Contact Form](#)

UIN-I9@tamu.edu

979-458-6703

Employee Relations

Employee-Relations@tamu.edu

leave@tamu.edu - Leave

979-862-1718



Division of Human Resources
& Organizational Effectiveness