How to activate your TAMU Gmail

To access the TAMU Managers distribution list, follow the steps below:

- 1. Log-in to <u>TAMU Google Groups</u>
- 2. Access the <u>"TAMU Managers"</u> Google Group and select "Ask to join group"

≡	ដ Groups	Q All groups and mes → Search all groups and messages →
+	New conversation	☆ TAMU Managers Ask to join group
28	My groups	2
G	Recent groups	\bigcirc
∎	All groups	
1	Favorite groups	You don't have permission to access this content
☆	Starred conversations	For access, try asking to join the group or contacting the group's owners and
TAM	U Managers	managers
믹	Conversations	If you are subscribed to this group and have noticed abuse report abusine group
0	About	nave noticed abuse, <u>report abusive group</u> .

3. Your request will be pending approval once received.

Troubleshooting:

If you come across the following error, click on "switching accounts" and log into your TAMU Google account.



<u>Click here to try again.</u> you've seen this page more than once, try <u>switching accounts</u>.

If you have <u>never</u> activated your TAMU Google account, follow the steps below:

- 1. Go to https://gateway.tamu.edu/.
- 2. Login with your SSO login



4. Go to "EMAIL SETTINGS"



6. Under the Google Apps you will have to enable your TAMU Gmail.



7. Refresh the page to confirm it is enabled and you are all done.

If you are still having issues accessing the TAMU Managers Google Group,

please contact TAMU Help desk by phone at 979.845.8300, or by email at

helpdesk@tamu.edu