



Division of Human Resources
& Organizational Effectiveness

BIWEEKLY PAY SCHEDULE: FISCAL YEAR 2026 (Sept 2025 - Aug 2026)

PAY PERIOD NO.	FROM	THRU	Retro Time Sheets Due	Current Time Sheets Due	Final Refresh At Midnight	PAY DATE	WORKING HOURS IN LONGEVITY PAY DATE
1	Aug 17	Aug 30	Aug 27	Aug 29	Sep 02	Sep 05	
* 2	Aug 31	Sep 13	Sep 11	Sep 15	Sep 16	Sep 19	L
3	Sep 14	Sep 27	Sep 25	Sept 29	Sep 30	Oct 03	
4	Sep 28	Oct 11	Oct 9	Oct 13	Oct 14	Oct 17	L
5	Oct 12	Oct 25	Oct 23	Oct 27	Oct 28	Oct 31	(No Ins)
6	Oct 26	Nov 08	Nov 05	Nov 10	Nov 11	Nov 14	L
7	Nov 09	Nov 22	Nov 19	Nov 21	Nov 24	Nov 28	
* 8	Nov 23	Dec 06	Dec 04	Dec 08	Dec 9	Dec 12	L
E 9	Dec 07	Dec 20	Dec 11	Dec 15	Dec 16	Dec 26	
* 10	Dec 21	Jan 03	Dec 23	Jan 05	Jan 06	Jan 09	L
11	Jan 04	Jan 17	Jan 14	Jan 16	Jan 20	Jan 23	
* 12	Jan 18	Jan 31	Jan 29	Feb 02	Feb 03	Feb 06	
13	Feb 01	Feb 14	Feb 11	Feb 16	Feb 17	Feb 20	L
14	Feb 15	Feb 28	Feb 26	Mar 02	Mar 03	Mar 06	
* 15	Mar 01	Mar 14	Mar 09	Mar 16	Mar 17	Mar 20	L
16	Mar 15	Mar 28	Mar 26	Mar 30	Mar 31	Apr 03	
17	Mar 29	Apr 11	Apr 09	Apr 13	Apr 14	Apr 17	L
18	Apr 12	Apr 25	Apr 23	Apr 27	Apr 28	May 01	
19	Apr 26	May 09	May 07	May 11	May 12	May 15	L
20	May 10	May 23	May 20	May 22	May 26	May 29	(No Ins)
* 21	May 24	Jun 06	Jun 04	Jun 08	Jun 09	Jun 12	L
* 22	Jun 07	Jun 20	Jun 17	Jun 22	Jun 23	Jun 26	
23	Jun 21	Jul 04	Jul 01	Jul 06	Jul 07	Jul 10	L
24	Jul 05	Jul 18	Jul 16	Jul 20	Jul 21	Jul 24	
25	Jul 19	Aug 01	Jul 30	Aug 03	Aug 04	Aug 07	L
26	Aug 02	Aug 15	Aug 13	Aug 17	Aug 18	Aug 21	

E= Estimated Time

* Holiday Adjustments

L= Longevity Paid

Holiday Schedule

Working hours in FY25

Labor Day	Sep 01	Spring Break	Mar 12-13
Thanksgiving	Nov 27-28	Memorial Day	May 25
Winter Break	Dec 24 - Jan 1	Emancipation Day	June 19
Martin Luther King, Jr. Day	Jan 19		

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Working hours in FY26							2088
1	Aug 16	Aug 29	Aug 27	Aug 30	Sep 01	Sep 04	0

Updated 6.25.2025

Note: The above schedule is subject to updates based on processing requirement changes .
Please refer to our website routinely for updates and our monthly calendar.

Timesheets: The due date includes that all approvals must be completed by 11 AM to be added with the corresponding pay day. Timesheets are locked at 5 PM on the due date. Employees should contact Timekeepers for updates after the due date.