

June 2026 Payroll Processing Calendar



Division of Human Resources
& Organizational Effectiveness

*Schedule Subject to change based on processing requirements. Refer to the Payroll Website for updates.

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1 Monthly Payday	2	3	4 #26-21 Retro Timesheets & BP Approvals due at 5pm	5	6
7	8 #26-21 Timesheets, BP Approvals, PPRs, & Time Off Due @ 11am #26-21 Pay Calculation Results Report available @ noon	9 #26-21 Pay Calculation Results Report Refreshed @ 10am #26-21 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports Final #26-21 BW refresh @ Midnight	10 #26-21 BW Final Pay Calculation Report available after noon	11	12 #26-21 BW Payday Monthly Retro BP approvals due @ 5pm	13
14	15 Monthly Pay Calculation Results Report available @ Noon	16 Monthly Pay Calculation Report Refreshed @ 10am	17 Monthly Pay Calculation Report Refreshed @ 10am Monthly PPRs Due @ 11am #26-22 Retro Timesheets & BP Approvals due at 5pm	18 Monthly Pay Calculation Results Report Refreshed @ 10am Current Monthly BP approvals due @ 5pm	19 Emancipation Day	20
21	22 #26-22 Timesheets, BP Approvals, PPRs, & Time Off Due @ 11am #26-22 Pay Calculation Results Report available @ noon Monthly Pay Calculation Report Refreshed @ 10am Final Monthly refresh @ Midnight	23 #26-22 Pay Calculation Results Report Refreshed @ 10am #26-22 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports Final #26-22 BW refresh @ Midnight Monthly Final Pay Calculation Report available after noon	24 #26-22 BW Final Pay Calculation Report available after noon	25	26 #26-22 BW Payday	27
28	29	30				