

# July 2026 Payroll Processing Calendar



Division of Human Resources  
& Organizational Effectiveness

\*Schedule Subject to change based on processing requirements. Refer to the Payroll Website for updates.

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
			1 Monthly Payday #26-23 Retro Timesheets & BP Approvals due at 5pm	2	3	4
5	6 #26-23 Timesheets, BP Approvals, PPRs, & Time Off Due @ 11am #26-23 Pay Calculation Results Report available @ noon	7 #26-23 Pay Calculation Results Report Refreshed @ 10am #26-23 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports Final #26-23 BW refresh @ Midnight	8 #26-23 BW Final Pay Calculation Report available after noon	9	10 #26-23 BW Payday	11
12	13	14	15	16 #26-24 Retro Timesheets & BP Approvals due at 5pm	17 Monthly Retro BP approvals due @ 5pm	18
19	20 #26-24 Timesheets, BP Approvals, PPRs, & Time Off Due @ 11am #26-24 Pay Calculation Results Report available @ noon Monthly Pay Calculation Results Report available @ Noon	21 #26-24 Pay Calculation Results Report Refreshed @ 10am #26-24 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports Monthly Pay Calculation Report Refreshed @ 10am Final #26-24 BW refresh @ Midnight	22 #26-24 BW Final Pay Calculation report available after noon Monthly Pay Calculation Report Refreshed @ 10am Monthly PPRs Due @ 11am Final Monthly refresh @ Midnight	23 Monthly Pay Calculation Results Report Refreshed @ 10am Current Monthly BP approvals due @ 5pm	24 #26-24 BW Payday Monthly Pay Calculation Report Refreshed @ 10am	25
26	27 Monthly Final Pay Calculation Report available after noon	28	29	30 #26-25 Retro Timesheets & BP Approvals due at 5pm	31	

Updated: 6/12/2025