April 2025 Payroll Processing Calendar

*Schedule Subject to change based on processing requirements. Refer to the Payroll Website for updates.

<table>
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<th>Sun</th>
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<td>#25-16 Pay Calculation Results Report Refreshed @ 10am</td>
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<td>#25-16 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports</td>
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<td>Final #25-16 BW refresh @ Midnight</td>
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<td>#25-17 Retro Timesheets &amp; BP Approvals due at 5pm</td>
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<td>Monthly PPRs Due @ 11am</td>
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<td>Current Monthly BP approvals due @ 5pm</td>
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<td>Final #25-17 BW refresh @ Midnight</td>
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Updated: 7/15/2024