March 19, 2013

MEMORANDUM

TO: Texas A&M University Faculty and Staff

SUBJECT: System Employee Benefits Advisory Committee (SEBAC) Membership Election

It is time to begin the nomination and election process for the University’s representative to the System Employee Benefits Advisory Committee (SEBAC). SEBAC is an advisory group that makes recommendations to The Texas A&M University System administration on various issues relating to employee benefits. The group is responsible for working with the System Risk Management/Benefits Administration Office to advise about the benefits programs and packages offered to A&M System employees and retirees.

According to House Bill 2, passed during the 72nd Legislature, SEBAC members are nominated and then elected by popular vote. Each System Member is limited to one representative who will serve a two-year term. Human Resources is charged with coordinating the SEBAC nomination and election process for the University’s representative.

The elected SEBAC member must represent the benefit needs and concerns of all University benefits-eligible employees and retirees. The enabling legislation indicates that candidates “...shall demonstrate mature judgment, special abilities toward and the sincere interest in employee insurance programs, and be able to represent the needs of all employees” for a term of two years. To serve effectively, the SEBAC representative must attend quarterly meetings, other subcommittee meetings and be able to devote adequate time to soliciting input and feedback about benefits coverage for employees and retirees.

Texas A&M University employees are encouraged to submit nominations. A SEBAC nomination form is available at http://employees.tamu.edu/SEBAC.aspx on the Human Resources website. The deadline for nominations is 5:00 p.m., Monday, April 1. Once the nominations have been confirmed, a slate of candidates and information about voting procedures will be distributed.

Please distribute this information to all employees within your department or unit, including graduate students, who are eligible for benefits. Questions can be directed to HR Benefits Services at benefits@tamu.edu or by phone at 979-862-1718.

(signed)

R. Bowen Loftin

cc: HR Liaisons