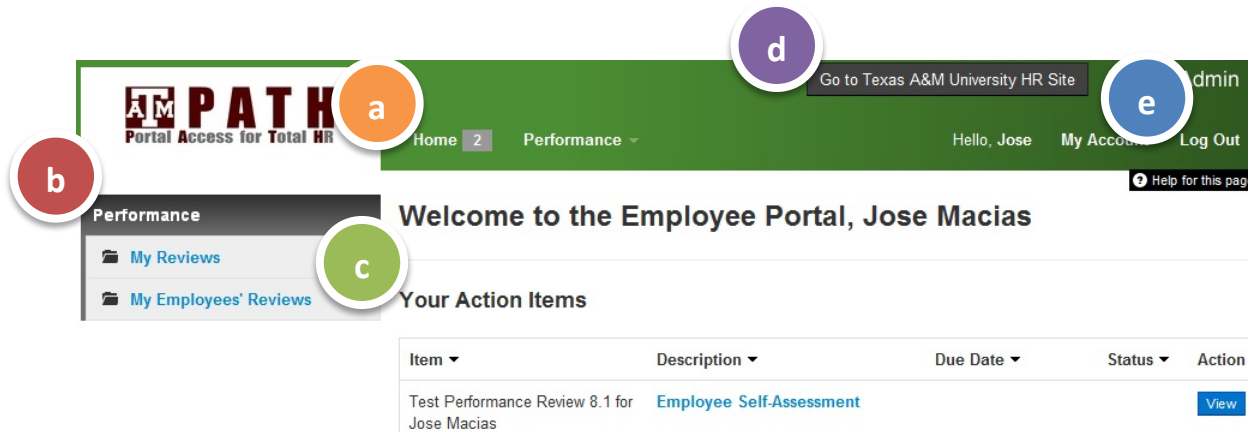


Your PATHways Performance Management Navigation Quick Guide

The Performance Management Process is completed online in PATH (formally TAMU Jobs) which is accessed through SSO. Get started on the right path by looking at the different parts of the PATH Performance Management module.

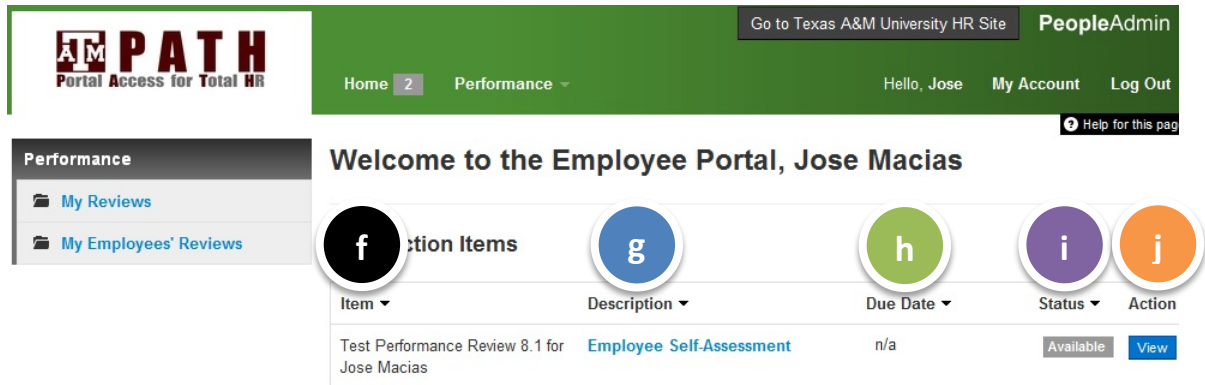
Home Page

- Home Page** – Allows you to access the Home page and Performance reviews at any time
- Performance navigation pane** – Allows you to access your reviews (and for supervisor, your employees' reviews)
- Your Action Items** – Displays pending actions as an employee or a supervisor
- Go to Texas A&M University HR Site button** – Allows you to access the PATH home page
- Log Out button** – Logs you out of the Performance Management system



Your Action Items

- Item** – Displays the name of the Performance Management Program
- Description** – Displays the step in the Performance Management process awaiting your action
- Due Date** – Displays the due date for the step being displayed
- Status** – Indicates whether the particular step in the process is on track or overdue
- Action** - Allows you to go that particular step and take action on it by clicking on View



Overview Page

- k. **Plan** – Allows you to access your Plan for the current performance review period
- l. **Progress Notes** – Allows you to enter and access Progress Notes
- m. **Self-Assessment** – Allows you to access your Self-Assessment for the current performance review period
- n. **Approvals/Acknowledgements** – Allows you to view the Acknowledgement and comments for the Plan and Performance Evaluation
- o. **Supervisor Evaluation** – Allows you to access the Performance Evaluation
- p. **History** – Allows you to access the history for actions that have been taken on various steps of the Performance Management process (supervisors only)

Jose Macias
TRAINING & DEVELOPMENT
CONSULTANT

Supervisor
Anne Mayer

Department
EMPLOYEE & ORGANIZATIONAL
DEVELOPMENT / 02-120004

Test Performance Review 8.1

Evaluation Type: Focal
Program Timeframe: 01/01/13 to -
Other User: N/A

Review Status:
Last Updated: August 01, 2013 10:17
Last Completed Step: Employee Acknowledges Performance Plan
Next Step:

k Plan

m Self Assessment

o Supervisor Evaluation

l Progress Notes

n Approvals/Acknowledgements

p History

Overview

Plan

Supervisor Evaluation

Self Assessment

Progress Notes

Approvals & Acknowledgements

My Reviews

My Employees' Reviews

Additional Information

For additional information, please visit <http://EODinfo.tamu.edu/PATHways>. If you have additional questions or need assistance, please contact EOD at HRPATHways@tamu.edu.