



HR LIAISON NETWORK NEWS

December 22, 2017 | **SPECIAL NETWORK NEWS MESSAGE**

Timekeepers can advance timesheets to payroll in the event the Manager is unavailable. For details, please review the **Manual Advance** job aid available in [Workday Help](#) under the Use Workday category, All Job Aids.



Division of Human Resources
& Organizational Effectiveness

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The HR Liaison Network comprises approximately 300 employees who have been designated by their department head to perform HR functions within the department. As partners of the Human Resources organization, HR Liaisons play an important role — from creating a welcoming environment for new hires to maintaining workplace unity while supporting employees and management. Learn more at: employees.tamu.edu/liasons

HR LIAISON
NETWORK
MEETINGS:

TBD