



## MEMORANDUM

TO: Texas A&M Faculty, Staff and Student Employees

SUBJECT: Workday – Managing Your Benefits, Pay and Personal Information at Texas A&M

Workday will change the way you manage your benefits, pay and personal information. The Texas A&M University System is replacing various legacy mainframe payroll and human resource systems with one unified system called Workday. [Say hello to Workday](#); a new generation of cloud-based technology that simplifies the way faculty, staff, student workers and retirees access and navigate through their personal data and information. With intuitive dashboard views, real-time data and reports, you can make informed decisions about managing time tracking, core human resource functions, pay, business processes and more. And moving to a cloud-based system means Texas A&M will always be using the most current version of Workday, with security measures in place to protect your data.

Workday will launch in December 2017. To help you prepare, the Division of Human Resources and Organizational Effectiveness (HROE) along with the Texas A&M System Project Team are providing several learning opportunities for our campus community. Join us to discover more about Workday and how it will affect you as an employee.

### Workday Monthly Open Forum: Thursday, February 16

- Hosted by HROE
- Equine Complex, Andras B
- 12:00 p.m. - 1:30 p.m. (lunch provided) [Register Here](#)

### Workday Town Hall: Monday, February 27

- Hosted by the Texas A&M System Project Team
- Morning session: 9:00 a.m. - 12:00 p.m. [Register Here](#) (Event Code Csth1)
- Afternoon session: 1:00 p.m. - 4:00 p.m. [Register Here](#) (Event Code Csth2)

### Workday Drop-in Learning Labs

- Hands-on training, coming in November

Please visit our webpage [“Workday & You”](#) to learn more about these informational sessions and to become informed about what to expect with Workday. Additional information about training and the transition process will be provided to you in the coming months.

We look forward to the upcoming Workday implementation and the transformation of our business processes to a modern and unified service.

**Barbara A. Abercrombie** | Vice President  
Division of Human Resources & Organizational Effectiveness  
1255 TAMU | College Station, TX 77843-1255  
ph. 979.862.4572 | [abercrombie@tamu.edu](mailto:abercrombie@tamu.edu)

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