

HR LIAISON NETWORK NEWS



Please make the following information available to your leadership, supervisors, and other employees in your department as appropriate.

December 1, 2016 – SPECIAL NETWORK NEWS MESSAGE

System-Wide Pay Plan Implementation

As you are aware, the [System-Wide Pay Plan](#) is effective today. However, online systems are still in the process of being updated. As a result, employee title descriptions are displaying incorrectly in SSO for all Texas A&M System employees. This temporary error is due to the court injunction related to FLSA overtime regulations, which caused a necessary delay in loading of System-wide Pay Plan titles and the unified title listing changes into SSO-related systems. This is not an error in any new title changes. Instead, it is simply a result of the delay in matching up the new active title codes with the assigned code and title description for each employee. Titles should be corrected in the various systems accessed via SSO as early as Friday, December 2, but possibly not until Monday.

We have also learned that some leave accruals may have been impacted. The following alert has been added to the SSO login page:

***Alert:** Due to a problem with eligibility rules related to the new common pay plan, LeaveTraq is showing many employees who are leave eligible a message indicating that they are not eligible and are in a "grace period". **Note that leave can still be taken.** In addition, many employees will see an **incorrect job title** in SSO, LeaveTraq, TimeTraq, and other applications. This issue will be resolved as soon as possible.*

Payroll Services has confirmed that TimeTraq submissions that include LeaveTraq requests have also been impacted. Timesheets that do not include leave can still be submitted as normal.

The A&M System Office programmers are working on the resolution. We will continue to provide updates as new information becomes available to us. We appreciate your patience as these system-wide technical issues are resolved. Please share this message with your unit leadership, supervisors, and employees immediately.

HR LIAISON NETWORK MEETINGS:

- May 16, 2017
- June 26, 2017

HR Liaison Network News (LNN) is distributed weekly to departmental HR Liaisons at Texas A&M University. If you have questions about LNN contact:

Laura Dohnalik, Liaison Administrator @ ldohnalik@tamu.edu OR 979.862.3854

Human Resources Main Contact Information:

PHONE: 979.845.4141 **MAIL STOP:** 1255 TAMU

MAIN OFFICE LOCATION:

750 Agronomy Road, General Services Complex, Suite 1201
College Station, TX 77845-1255 [MAP](#)