



HR LIAISON NETWORK NEWS

March 24, 2020 | **SPECIAL NETWORK NEWS MESSAGE**

Coronavirus (COVID-19) Shelter in Place of Residence Orders

We have received inquiries with respect to how local shelter in place of residence orders impact Texas A&M University employees. We have reviewed the order issued for Brazos County and have determined that our current guidance is consistent with the order. Other branch campuses and locations outside of Brazos County should follow their local orders with respect to essential operations. We continue to emphasize the importance of following the [CDC's counsel to protect yourself and others](#). We ask employees to do everything they can to reduce the spread of the Coronavirus (COVID-19).

With approval from their manager, all non-essential faculty and staff capable of fulfilling their duties remotely should do so. **If it is not necessary for employees to be on-campus to fulfill their duties or conduct essential University business, employees should refrain from leaving their homes in accordance with their local shelter in place orders.**

All building entrances will revert to controlled access for faculty, staff, and students. We ask that employees contact their supervisor to discuss any required on-campus staffing for their office. Any individual who is in a high-risk category should not be required to come to campus.

We have updated our [employment-related FAQs](#) with this information. **It is vital that HR Liaisons consult these FAQs frequently as they are constantly being updated when new or different information is made available to HROE.** As a reminder, all employment-related questions concerning the coronavirus, including the use of AWL duty or any type of leave, should be emailed to benefits@tamu.edu.

Texas A&M leadership from across the university continues to meet frequently to discuss and review the rapidly evolving situation regarding the spread of COVID-19. As more information becomes available, you will be informed accordingly. The [Texas A&M coronavirus website](#) will be updated with new information as it becomes available.

We thank our liaisons for all of your efforts to support and care for your customers during these challenging times.



Division of Human Resources
& Organizational Effectiveness

QUESTIONS? HRnetwork@tamu.edu | 979.862.3191 | 979.845.4141

The HR Liaison Network comprises approximately 300 employees who have been designated by their department head to perform HR functions within the department. As partners of the Human Resources organization, HR Liaisons play an important role — from creating a welcoming environment for [new hires](#) to maintaining workplace unity while supporting employees and management. Learn more at: employees.tamu.edu/liaisons

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