



# HR LIAISON NETWORK NEWS

September 30, 2021 | **SPECIAL NETWORK NEWS MESSAGE**

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## Initial Notice of Non-Compliance with Mandatory COVID-19 Testing Program

An email notice was distributed yesterday afternoon to notify specific employees that based on the University's records, they are currently out of compliance with the mandatory testing requirements. If an employee received this notice (a copy of the email notice is provided below), they must respond by **close of business on Friday, October 1, 2021**, and provide evidence that they have tested in accordance with the mandatory testing program or [have received an approved exemption](#).

Employees must respond by completing [this electronic form](#) and include documentation to support their response to the testing requirement. Electronic forms will be reviewed as quickly as possible and employees will have their records updated to clear them from the non-compliant list. If an employee still wishes to fulfill the testing requirement, they may do so by [taking a COVID-19 test at one of the campus locations](#) prior to the close of business on Friday, October 1, 2021.

**Failure to respond within the designated timeframe will result in the University moving to the next step in the compliance process.**

Initial Notice of Non-Compliance with Mandatory COVID-19 Testing Program



Texas A&M University <HRnews@tamu.edu>

To [REDACTED]

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Wed 9/29/2021 5:05 PM

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Dear Texas A&M Community Member:

On August 22, 2021, correspondence entitled, "[Mandatory COVID-19 Testing for Students, Faculty and Staff underway Aug.23-Sept 10](#)" was sent via email to all active Texas A&M University (TAMU) faculty, staff and students. This email correspondence provided details relative to the mandatory COVID-19 testing period of August 23, 2021, through September 10, 2021, and included instructions for completing the testing requirement, possible exemptions from the testing, and sanctions associated with non-compliance.

The purpose of this email memorandum is to notify you that based on our records, you are currently out of compliance with the University's mandatory testing requirements. If you have evidence that you have tested in accordance with the mandatory testing program or [have received an approved exemption](#), please complete [this form](#) and include documentation to support your response to the testing requirement. In order to submit the response form, you will need to be logged in to your Microsoft 365 account (click save once you are ready to submit the form).

Your deadline for submitting this form is Friday, October 1, 2021. If you still wish to fulfill the testing requirement, you may do so by [taking a COVID-19 test at one of the campus locations](#) prior to the close of business on Friday, October 1, 2021. Failure to respond within this designated timeframe will result in the University moving to the next step in the compliance process. TAMU is committed to protecting the health and safety of our employees and this testing requirement provided yet another layer of protection.

Thank you.



Division of Human Resources  
& Organizational Effectiveness

**QUESTIONS?** [HRnetwork@tamu.edu](mailto:HRnetwork@tamu.edu) | 979.862.3854 | 979.845.4141 | [Who to Contact in HROE?](#)

The HR Liaison Network comprises approximately 300 employees who have been designated by their department head to perform HR functions within the department. As partners of the Human Resources organization, HR Liaisons play an important role — from creating a welcoming environment for new hires to maintaining workplace unity while supporting employees and management. Learn more at: [employees.tamu.edu/liasons](http://employees.tamu.edu/liasons)

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