**Diagnostic Laboratory Supervisor II Standard Job Description**

**Classification Title:** Diagnostic Laboratory Supervisor II

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 13

**Job Description Summary:**

The Diagnostic Laboratory Supervisor II, under direction, supervises staff in operating a diagnostic laboratory. Coordinates training of lab personnel, resolves client issues, monitors lab for safety and conformance. They may provide technical assistance in research projects in the area of small animal gastrointestinal function and disease.

**Essential Duties and Tasks:**

**40% Diagnostics**

* Performs, monitors, and improves routine diagnostics using radioimmunoassay (RIA), enzyme-linked immunosorbent assays (ELISA), and automated instrumentation to evaluate gastrointestinal function in veterinary patients.
* Identifies problems with diagnostic assays and automated instrumentation.
* Provides technical research assistance to veterinary faculty in the area of small animal gastrointestinal function and disease.

**25% Supervision**

* Coordinates training of new personnel in accordance with validated test methods.
* Supervises staff in operating a diagnostic laboratory.
* Resolves issues within all aspects of the lab.
* Answers technical questions pertaining to diagnostics and client questions in customer service.

**15% Quality Control**

* Monitors quality control and assay performance to assure accuracy of reported results.
* Assures timely entry and release of accurate results to meet laboratory turn-around time goals.
* Produces laboratory generated standard and quality control material, including iodination as needed for special assays.
* Maintains adequate supply of in-house standards and quality control as needed for diagnostic testing.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* Bachelor's degree in physical science, engineering, or life sciences or any equivalent combination of training and experience.
* Three years of related experience, which includes one year of supervisory or managerial experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to read and comprehend verbal and written instructions.
* Knowledge of laboratory equipment and supplies.

**Machines and Equipment:**

* General Office Equipment
* Lab Machinery

**Physical Requirements:**

* Ability to move (light, moderate, or heavy) objects.
* Some lifting, carrying, and/or moving of materials.
* Stand for extended periods of time.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[x]  **Yes**

[ ]  **No**