**Police Cadet Standard Job Description**

**Classification Title:** Police Cadet

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 8

**Minimum Pay:** $30.11

**Job Description Summary:**

The Police Cadet, under supervision, is responsible for attending a basic police training program conducted by the Texas Engineering Extension Service Law Enforcement Training Division and includes one week of departmental orientation.

**Essential Duties and Tasks:**

**50%: Training and Orientation**

* Attends a basic police training program and a Texas A&M University Police Department orientation course, which requires operating a university vehicle.

**30%: Classroom Instruction and Exercises**

* Participates in intensive classroom instruction programs and practical exercises.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High school graduation or GED.
* Two years of full-time employment or military service.

**Required Licenses and Certifications:**

* Upon employment, applicant must complete the basic police academy and pass the required State of Texas police-licensing exam.
* Valid state-issued vehicle operator’s license or ability to obtain within 30 days of employment.

**Required Knowledge, Skills, and Abilities:**

* Must be in excellent physical health and stamina.
* Strong interpersonal skills.
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Police Vehicle: 10 hours
* Radio: 5 hours
* Computer: 2 hours
* Telephone: 2 hours
* Firearms: 1 hour

**Physical Requirements:**

* Ability to work outdoors exposed to various weather conditions, potential allergens, elevated noise levels, and heat.
* Ability to move light, moderate, or heavy objects.
* Ability to successfully pass a physical examination.
* Required to be in excellent physical health and stamina.

**Other Requirements and Factors:**

* Applicant must pass an entrance exam to be considered for employment.
* Applicant must successfully pass psychological evaluation, physical examination, and complete background investigation to include but not limited to driving history, criminal background, and credit history.
* Applicant must be able to pass a polygraph.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**