**Theatrical Electrician III Standard Job Description**

**Classification Title:** Theatrical Electrician III

**FLSA Exemption Status:**Non-Exempt

**Pay Grade:** 7

**Job Description Summary:**

The Theatrical Electrician III, under general supervision, oversees the operation and maintenance of all lighting, electrical, and audio/visual equipment within event facility.

**Essential Duties and Tasks:**

**40% Event Planning and Coordination**

* Coordinates event setups to ensure proper technical equipment operation for in-house venues and external university functions.
* Designs and implements equipment plans to meet client needs and adjusts to changes in technology or client requests.
* Represents the department when interacting independently with clients, customers, or vendors.
* Directs large-scale traveling productions by coordinating facility and staff needs to deliver performance requirements.

**20% Inventory Management and Maintenance**

* Oversees and ensures the event equipment inventory meets required needs and stays current with industry benchmarks.
* Manages inventory and resolves conflicts due to overlapping events through coordination with managers and staff.
* Performs routine and emergency maintenance on inventory items to confirm proper operation.
* Oversees installation, maintenance, and repairs of electrical equipment to ensure functionality and safety.

**10% Staff Training and Supervision**

* Trains staff on proper safety practices and the operation of instruments, controllers, and cabling.
* Supervises Theatrical Electrician I and II staff to ensure compliance with established procedures.

**10% Compliance and Strategic Planning**

* Stays current with rules and regulations to ensure proper practices and compliance are met.
* Assists managers in planning for future large-item purchases or substantial equipment improvements.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* High school graduation or equivalent combination of training and experience.

**Required Experience:**

* Six years in a related field.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Additional Information:**

**Machines and Equipment:**

* Electrical equipment
* Telephone

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**