**Event Distribution Electrician I Standard Job Description**

**Classification Title:** Event Distribution Electrician I

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 6

**Job Description Summary:**

The Event Distribution Electrician I, under general supervision, installs, maintains, and repairs temporary electrical distribution to systems, equipment, and fixtures for events.

**Essential Duties and Tasks:**

**40% Electrical Installation and Maintenance**

* Installs and maintains electric wiring and lighting systems relative to events.
* Installs and repairs electric fixtures, electrical equipment, hot water controls, and flood lights.
* Assists with the installations and maintenance of electrical wiring and lighting systems for events, both inside and outdoors.

**20% Equipment Repair**

* Maintains and repairs electrical equipment, motors, panel boards, and switches.
* Installs, maintains, and repairs electric motors, generators, and simple electronic equipment and machines.

**10% Sound and Testing Operations**

* Operates sound console during events.
* Operates testing equipment.

**10% Event Setup Support**

* Assists in the setup of equipment and staging material for events.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education:**

* High school graduation or equivalent combination of education and experience

**Required Experience:**

* Six years electrical experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of the hazards and safety precautions of the trade.
* Knowledge of electrical instruments.
* Ability to read, write, understand, and give written and verbal instruction in English.

**Machines and Equipment:**

* Computer
* Phone
* Office Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.
* Ability to climb stairs and ladders.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements
* Persons in this position are considered essential when the University declares an emergency, campus closure, class cancellations, etc., and are therefore required to report to work and remain on duty unless/until relieved by the direct supervisor.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**