**Supervisor, Clinical Social Worker Standard Job Description**

**Classification Title:** Supervisor, Clinical Social Worker

**FLSA Exemption Status:**Exempt

**Pay Grade:** 15

**Job Description Summary:**

The Supervisor, Clinical Social Worker functions as a clinical social worker and provides clinical supervision in a Psychiatry Outpatient Clinic.

**Essential Duties and Responsibilities:**

**40% Clinical Services**

* Provide detailed psychiatric evaluations incorporating a biopsychosocial history including risk assessment and recommendation for treatment.
* Deliver evidence-based psychotherapy to patients using assessment tools to track patient progress and tailored intervention.
* Provide evaluations and evidence-based treatment for patients.
* Lead therapy groups.
* Assume responsibility for difficult and complex patients based on experience or area of expertise.
* Provide clinical supervision and continuing education seminars.
* Document services and activities per department standards and assist with program evaluation activities to track and analyze utilization and effectiveness of services.

**20% Multidisciplinary Collaboration**

* Serve as a biopsychosocial expert in the multidisciplinary care team.
* Provide specialty consultation to other health care staff.
* Participate in community activities that promote health care.
* Share expert knowledge of community resources to coordinate transitions of care.
* Participate as a member of an inter- and intra-disciplinary team, including problem-solving, program planning, clinical care planning, and quality improvement.

**20% Education and Training**

* Lead family and patient education.
* Serve as a practicum instructor or preceptor for graduate or undergraduate social work students.
* Conduct scholarly presentations to social work staff and participate in educational activities for staff and trainees of other disciplines.
* Assist with developing and starting workshops and continuing education seminars.
* Assist with intake and referral system needs of the program.
* Ensure compliance with applicable regulations including HIPAA and FERPA.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Master’s degree in Counseling and Guidance, Social Work, Counseling, Clinical Psychology, or other related field.

**Required Experience:**

* Six years of related experience

**Required Licenses and Certifications:**

* Licensed Clinical Social Worker with Supervisor Credentials (LCSW-S) in the State of Texas or Licensed Professional Counselor with Supervisor Credentials (LPC-S) in the State of Texas.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Additional Information:**

**Machines and Equipment:**

* Telephone
* Computer

**Physical Requirements:**

* None

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**