**Event Distribution Electrician II Standard Job Description**

**Classification Title:** Event Distribution Electrician II

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 8

**Job Description Summary:**

The Event Distribution Electrician II, under general supervision, supervises the installation and servicing of temporary electrical distribution to systems, equipment, and fixtures for events.

**Essential Duties and Tasks:**

**40% Supervision and Management of Electrical Distribution for Events**

* Supervises the installation, repair, and servicing of temporary electrical distribution for events.
* Designs and executes electrical distribution plans, ensuring that installation and removal are completed safely.
* Modifies event layouts as needed to accommodate electrical distribution while prioritizing safety.

**20% Technical Operations and Equipment Management**

* Operates technical equipment during performances, including lighting, projection, and audio systems.
* Participates and supervises setups involving audio/visual equipment, lighting, draping, staging, and other special event equipment.

**10% Communication and Coordination with Event Personnel**

* Communicates with event personnel regarding expected and actual electrical needs.
* Educates event personnel on electrical requirements and safety standards to ensure a successful event.

**10% Instruction and Training for Students**

* Provides instruction to students on electrical equipment used during events.
* Encourages students to learn about and engage with the technical aspects of event execution.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High school graduation or equivalent combination of education and experience
* Eight years of related experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Computer
* Phone
* Office Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.
* Ability to climb stairs and ladders.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Persons in this position are considered essential when the University declares an emergency, campus closure, class cancellations, etc., and are therefore required to report to work and remain on duty unless/until relieved by the direct supervisor.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**