**Chemical Waste Specialist I Standard Job Description**

**Classification Title:** Chemical Waste Specialist I

**FLSA Exemption Status:** Non-exempt

**Pay Grade:** 8

**Minimum Pay:** $21.94

**Job Description Summary:**

The Chemical Waste Specialist I, under general supervision, is responsible for performing routine tasks and services to assist clients with hazardous chemical waste identification, storage, treatment, transportation, and disposal in support of chemical waste operations.

**Essential Duties and Tasks:**

**40%: Chemical Waste Program Support**

* Assist clients with basic hazardous material identification, storage, treatment, transportation, and disposal.
* Separate chemicals according to hazard classification and recognize potential signs of hazards.
* Support on-site testing of unknown chemical substances.
* Contribute to the sampling and profiling of chemical waste for analytical testing.
* Perform routine inspections and monitor chemical waste storage areas and chemical storage devices to ensure safety and compliance with applicable rules and regulations.
* Ensure that all applicable system, local, state, and federal compliance regulations and rules are being adhered to on sites where chemical waste is present.

**25%: Chemical Waste Transportation**

* Collect, segregate, and properly package acute waste chemicals for transportation and disposal in a safe and compliant manner.
* Operate vehicles and equipment to safely transport chemical waste to designated processing areas.
* Assist with preparing basic packing lists/labels, storage labels, manifests, and other forms of routine documentation and notifications with regards to the safe storage and transportation of chemical waste.

**10%: Record Retention**

* Enter basic data into chemical waste tracking software and maintain records in accordance with applicable rules and regulations.

**5%: Emergency Response**

* Assist with chemical waste spill response efforts.
* Respond with other EHS personnel to emergencies on campus and assist emergency responders as needed.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* Bachelor’s degree or any equivalent combination of education and experience.

**Required Licenses and Certifications:**

* Must be able to complete Hazardous Waste Operations and Emergency Response training within 6 months of employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Pushcart
* Drum Dolly
* Scale
* Personal Protective Equipment
* Computer

**Physical Requirements:**

* Ability to lift and move heavy objects.
* Maintaining required certifications involves passing annual fitness exams.
* Ability to tolerate moderate exposure to extreme temperature, dust, dirt, fumes, smoke, loud noises, and chemical substances.
* Ability to pass a pre-employment physical for DOT and HazMat (which includes a pulmonary function test).

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**