**Utilities Plumber Assistant Standard Job Description**

**Classification Title:** Utilities Plumber Assistant

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 6

**Minimum Pay:** $18.59

**Job Description Summary:**

The Utilities Plumber Assistant, under general supervision, performs maintenance, repairs and replacements of major piping of large diameter size on the campus main transmission water systems. Completes academic or related trade training which will qualify incumbent to progress to a Utilities Plumber.

**Essential Duties and Tasks:**

**40% Maintenance and Repair of Utility Lines**

* Receives training and assists in the repair and maintenance of water mains, service lines, and sewer lines.
* Assists in constructing water and sewer mains and sewer lines.
* Receives training and assists in the maintenance of sewer lift stations.

**30% Inspection and Skill Development**

* Receives training and assists in the inspection of water, steam, and natural gas valves.
* Participates in skill development in the utilities plumber trade.

**10% Safety and Compliance**

* Contributes to a safe work environment by reporting accidents and unsafe working conditions.
* Uses proper personal protective equipment.
* Follows safety procedures outlined in Material Safety Data Sheets; participates in safety training.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High School Diploma or equivalent combination of education and experience.
* One years of related experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Working knowledge in the use of hand tools, hydraulic valves, sewer-cleaning machine, testing equipment, and backhoe.

**Machines and Equipment:**

* Computer
* Maintenance Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.
* Ability to climb stairs and ladders, stand for extended periods of time.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

**Yes**

**No**

**Does this classification have the ability to work from an alternative work location?**

**Yes**

**No**