**Utilities Line Technician Assistant Standard Job Description**

**Classification Title:** Utilities Line Technician Assistant

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 11

**Minimum Pay:** $25.08

**Job Description Summary:**

The Utilities Line Technician Assistant, under supervision, installs and maintains high voltage distribution systems. Completes academic or related trade training which will qualify incumbent to progress to a Utility Line Technician.

**Essential Duties and Tasks:**

**40%: Training**

* Receives training and assists in the installation, modification, maintenance, testing, dismantling and removal of underground and overhead high voltage distribution circuits, and high voltage equipment
* Receives training and assists in the connection, disconnection, and terminations of high and low voltage cables, conductors, electrical devices, transformers and metering devices
* Participates in skill development in the utilities line technician trade
* Requires the successful completion of training and development for Utilities Line Technician
* Receives training and assists working on underground duct line systems or direct buried systems

**20%: Cables**

* Assists in connects, disconnects and makes terminations of high and low voltage cables, conductors, electrical devices, overhead and underground outdoor lights, lighting circuits, control circuits, primary and secondary services, transformers and metering devices.

**10%: Circuits & Equipment**

* Assists in Installation, modification, maintains, tests, dismantles, and removes underground and overhead high voltage distribution circuits and high voltage equipment
* This will require driving a university vehicle to various campus locations.

**10%: Underground**

* Assists in underground work on duct line systems on direct buried systems, and in manholes or underground tunnels.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High school diploma or equivalent combination of education and experience.
* One year of related experience.

**Required Licenses and Certifications:**

* Must be able to obtain State of Texas Class B vehicle operator's license within 30 days of employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to comprehend oral and written instructions.
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Power Quality Testers
* Power Tools
* TTR Tester
* High Pot Insulation Tester
* Battery Tester
* Cable Locating Tester
* University vehicle
* Computer

**Physical Requirements:**

* Ability to move heavy objects.
* Ability to work outdoors exposed to various weather conditions, potential allergens, elevated noise levels, and heat
* Ability to climb.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**