**Senior Solid Waste & Recycling Collection Operator Standard Job Description**

**Classification Title:** Senior Solid Waste & Recycling Collection Operator

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 7

**Minimum Pay:** $23.71

**Job Description Summary:**

The Senior Solid Waste and Recycling Collection Operator, under general supervision, operates the solid waste/recycling routes and trains subordinate employees.

**Essential Duties and Tasks:**

**50%: Operation**

Operation of a solid waste / recycling collection vehicle.

**10%: Customer Service**

Meet with customers to determine container locations and service schedules.

**10%: Maintenance**

Perform maintenance on solid waste / recycling equipment.

**5%: Recordkeeping**

Recordkeeping (prepare route sheets, complete work orders, submit time and completed required trainings).

**5%: Training**

Train Solid Waste / Recycling Collection Operators.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High school diploma or equivalent combination of education and experience.
* Three years of experience required

**Required Licenses and Certifications:**

* Must have a valid Texas Class “B” Driver’s License or the ability to obtain within 6 months of employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to read and comprehend written and oral instructions in English and communicate effectively
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Vehicle
* General Office Equipment
* Front end loader and Hook lift truck
* All terrain forklifts

**Physical Requirements:**

* Ability to move heavy objects.
* Ability to work outdoors exposed to various weather conditions, potential allergens, elevated noise levels, and heat

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**