# July 2024 Payroll Processing Schedule

* Schedule subject to change based on processing requirements.  Refer to the Payroll Website for updates.

| Sun | Monday | Tuesday | Wednesday | Thursday | Friday | Sat |
|---|---|---|---|---|---|---|
| | **1** Monthly Payday | **2** | **3** #24-23 Retro Timesheets & BP Approvals due at 5pm | **4** Independence Day | **5** | **6** |
| **7** | **8** #24-23 Timesheets, BP approvals, PPRs, & Time Off Due @ 11am #24-23 Pay Calculation Results Report available @ Noon | **9** #24-23 Pay Calculation Results Report Refreshed @ 10am #24-23 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports | **10** #24-23 BW Final Pay Calculation Results Report available @ 2pm | **11** | **12** #24-23 BW Payday | **13** |
| **14** | **15** | **16** | **17** Monthly Retro BP approvals due @ 5pm | **18** Monthly Pay Calculation Results Report Available @ Noon #24-24 Retro Timesheets & BP Approvals due at 5pm | **19** Monthly Pay Calculation Results Report Refreshed @ 10am | **20** |
| **21** | **22** Monthly Pay Calculation Results Report Refreshed @ 10am Monthly PPRs Due @ 11am #24-24 Timesheets, BP approvals, PPRs, & Time Off Due @ 11am #24-24 Pay Calculation Results Report available @ Noon | **23** Monthly Pay Calculation Results Report Refreshed @ 10am #24-24 Timesheets Locked Only Timekeepers can update Run Timekeeper Reports #24-24 Pay Calculation Results Report Refreshed @ 10am Current Monthly BP approvals Due @ 5pm | **24** Monthly Pay Calculation Results Report Refreshed @ 10am #24-24 BW Final Pay Calculation Results Report available @ 2pm | **25** Monthly Final Pay Calculation Results Report available @ 2 pm | **26** #24-24 BW Payday | **27** |
| **28** | **29** | **30** | **31** | | | |