



Applicant Testing Form

INSTRUCTIONS TO THE HIRING DEPARTMENT: This form is used by Human Resources as authorization to administer applicant testing. **Note:** For a listing of testing offered visit Assessing Applicant's Computer Skills linked here <http://employees.tamu.edu/media/268423/410assessingapplicant.pdf> online.

- 1) Complete the hiring department information.
- 2) Have the applicant/employee complete the applicant section (including the signature).
- 3) This form should accompany the applicant to the scheduled testing session.

HIRING DEPARTMENT:

Hiring Department	Hiring Supervisor Contact Name and Phone #
Position Title/NOV	Hiring Department Contact Email

Test Name	Level of Test (Normal, Power, Whole):
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Test Name	Level of Test (Normal, Power, Whole):
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APPLICANT/EMPLOYEE:

Last Name	First Name	Middle Name
Scheduled Test Date & Time:		

Applicant/Employee Signature

Date

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SUBMIT FORM UPON ARRIVAL AT TESTING SESSION:

Human Resources
General Services Complex (GSC)
750 Agronomy Road, Suite 1201

NEED HELP?

Recruitment & Workforce Planning
Phone (979) 845-5154
jobpath@tamu.edu